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Approved For Release 2002/11/20 : CIA-RDP84-00780R000400180009-2

DDP 64-7161

Bldg 15H9
9 4 MAY 1964

MEMORANDUM FOR: Deputy Director for Support

SUBJECT: Space Assignments

1. This memorandum contains a recommendation for the approval of the Deputy Director for Support. Such recommendation is contained in paragraph 4.

2. The Office of Finance is vacating approximately 19,000 square feet of space on the 6th floor of the Headquarters building in order to satisfy space requirements of the DD/S&T.

3. The Office of Finance move will provide space for:

a. All of Dr. Wheelon's staff on one floor.

b. All of the Office of Budget, Program Analysis and Manpower on one floor

c. The upgrading of space and provision of grey-line facilities for the National Intelligence Programs Evaluation Staff (NIPS).

d. The establishment of a Central Travel Office

e. All but 2,950 square feet of the total space required for the Office of Research and Development (ORD) and the Foreign Missile and Space Analysis Center (FMSAC) of the DD/S&T. Space available for assignment to ORD/FMSAC would exist in five locations on four floors.

4. Your approval is requested to make the following space assignments:

<u>Organization</u>	<u>Floor Location</u>	<u>Square Feet</u>
DD/S&T Staff	6th	12,000
DD/S&T-ORD/FMSAC	6th	2,350
IPAM	6th	3,675

GROUP 1
Excluded from automatic
downgrading and
declassification

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<u>Organization</u>	<u>Floor Location</u>	<u>Square Feet</u>
NEFE Staff	3rd	2,125
DE/SAT-ORD/PHEAC	3rd	1,650
DE/SAT-ORD/PHEAC	2nd	2,300
Central Travel	1st	2,000
DE/SAT-ORD/PHEAC	1st	3,950

JAMES A. GARRISON
Director of Logistics

APPROVED: 2 JUN 1964
Date

Signed

L. E. WHITE
Deputy Director
for Support

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